



TOWN OF MILAN

Community Forest Committee

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CONFLICT OF INTEREST POLICY

Introduction

The operation of the Milan Community Forest is for the benefit of the public, residents and visitors alike. The funds associated with the Community Forest are to be used to support this operation.

Private Benefit/Conflict of Interest

No actions of the Milan Community Forest Committee, either as a whole or by individual Committee members shall be for the purpose of benefiting any individual or organization. Any conflicts of interest or the appearance thereof are to be avoided or appropriately managed through disclosure, recusal or other means. The conflict of interest policy applies to Committee members and staff, those who have an ability to influence decisions of the Committee and those with access to information not available to the general public. Contractors, organizations, and/or individuals may be contracted by the Committee to perform a variety of tasks or functions, and such contractors, organizations and/or individuals may benefit as specified in the contract or service agreement. All such contracts and agreements will be public information and agreed to by the Committee in advance.

Committee Member Compensation

Members of the Committee serve as volunteers. However, Committee members who expend their own private funds and resources in conducting activities in behalf of the Community Forest may be reimbursed for their expenses upon the approval of the Committee. Such reimbursement requests shall be supported with receipts or other appropriate documentation.

Committee members may be employed by contractors, organizations, or individuals contracted by the Committee (herein called contractors) provided such employment is public information and approved by the Committee. Employed committee members shall recuse themselves from all discussions, actions, and votes related to said contractor. Financial and/or material gifts shall not be accepted by Committee members from any contractor having a business relationship with the committee.

From time to time, individuals employed by the Town of Milan may work directly with contractors hired by the committee. This is allowed with the conditions described in the above paragraph and will only occur with mutual agreement between the Town of Milan and the contractor performing Community Forest related work. Although compensated by the Town of Milan and not the contractor, the Town employee will be under the supervision of the contractor.

January 19, 2016

Breaches of Policy

Should Committee members be found in breach of this policy, the matter shall be brought to the attention of the Milan Board of Selectmen. The Board of Selectmen, after a public presentation before the Board, including appearance of the affected member should the affected member so desire, shall act as they deem appropriate, including but not limited to removal of the affected member from the Milan Community Forest Committee.